

WALPOLE SCHOOL COMMITTEE MEETING

August 30, 2018 – 7:30 P.M.

Walpole Town Hall – Main Meeting room

SCHOOL COMMITTEE: Mr. Buckley, Mrs. Geosits, Ms. Muccini, Mrs. Gallivan,
Mr. Breen, Ms. Syrek

ADMINISTRATION: Superintendent Lincoln D. Lynch III, Ed. D.
Assistant Superintendent, Bridget Gough, Ed. D.
Assistant Superintendent, Jean E. Kenney, Ed.D.
School Business Administrator, Michael Friscia

CALL TO ORDER: The School Committee meeting was called to order at 7:31 p.m. by
Chairperson Buckley.

DOCUMENTS PROVIDED TO SCHOOL COMMITTEE: *(These documents are located in
School Committee Files in the Superintendent's Office)*

1. Out-of-State Field Trip Request
2. Summary of Professional Development Lists
3. Copy of Side Letter of Agreement between the Walpole Teachers Association and the Walpole School Committee
4. Fall 2018 Capital Budget
5. Communication Guidelines
6. Personnel Added
7. Capital Improvements
8. New/Transferred Staff List
9. Draft 2018-2019 List of Walpole School Committee Subcommittees
10. List of warrant numbers, dates and amounts
11. Previous School Committee Meeting Minutes

The School Committee began the meeting with a moment of silence to honor the memory of Jeffrey Mattson, a long-time and dedicated employee of Walpole Public Schools. Jeff's gentleness and kindness will be missed by WHS staff and students.

NEW BUSINESS:

1. Out of State Field Trip Request: The School Committee unanimously approved a 30-day waiver notice requirement and the following self-funded out-of-state field trip to Warwick, RI for the Ocean State XC Invitational Meet on September 22, 2018:

Motion: To waive the 30-day out-of-state field trip notice requirement for a Walpole High School XC requested field trip.

Moved: Mrs. Gallivan **Second:** Ms. Muccini **Vote:** 6-0-0, in favor

Motion: To approve Walpole High School Cross Country Team to Goddard Park, Warwick, RI for the Ocean State XC Invitational Meet on September 22, 2018.

Moved: Mrs. Gallivan **Second:** Ms. Muccini **Vote:** 6-0-0, in favor

2. **Re-Appoint Representative to Walpole Media TV Committee.** This item was tabled for the next scheduled School Committee Meeting.

3. **Summary of Professional Development** - Dr. Gough provided a list of all summer Professional Development undertaken by staff and administration.

4. **Ratification of Side Letter of Agreement between the Walpole Teachers Association and the Walpole School Committee** - The School Committee unanimously voted to ratify the Side Letter of Agreement between the Walpole Teachers Association and the School Committee.

Motion: To ratify the Side Letter of Agreement between the Walpole Teachers Association and the School Committee.

Moved: Mr. Breen **Second:** Ms. Muccini **Vote:** 6-0-0, in favor

5. **Vote to accept updated Capital recommendation** - The School Committee voted for a Town Capital request in the amount of \$170,000 at Fall Town Meeting. The Capital items requested include \$45,000 for Chromebooks, \$55,000 for a mini-bus, \$20,000 for phone replacement at Old Post Road School and \$50,000 for school security cameras in all stairwells.

Motion: To request \$170,000 for Fall Town Meeting for four items as specified above.

Moved: Mrs. Gallivan **Second:** Mr. Breen **Vote:** 5-1-0, in favor
Mrs. Geosits voted against

OLD BUSINESS:

1. **Safe Schools Initiative Update** - The School Committee and Administration provided a recap on the Safe Schools Initiative Committee (SSIC). The School Committee reviewed the communication chain of command and reporting protocols. This Fall, a subgroup of the SSIC will be reviewing communication protocols further. A parent survey will be sent on Tuesday, September 4th.

- Staff and new positions added over the past several years were listed.
- New and existing security measures were discussed and social-emotional training and development were reviewed.
- The School Committee contact is schoolcommittee@walpole.k12.ma.us.
- The School Committee welcomes and appreciates all input and ideas. You need not attend meetings or be on the SSIC to contribute.

The School Committee reminded the SSIC to sign up for the four established groups as follows:

1. **Data and Reporting:** This group will review the data regarding student discipline or/incidents that is required to be reported to principals/administrators. Of this data, what

reports are required to be forwarded to the superintendent; what data is reported to DESE; of the data reported to DESE, what is reported (and when) to the general public via the DESE website?

2. Walpole Bullying Prevention and Intervention Plan: This group will review the current WPS plan to ensure compliance with the law and DESE requirements. Input will be sought to inform the revision of reporting forms and their availability for public and ease of access.

3. Communication: This group will review the "chain of command", the protocols for reporting incidents (i.e. forms, timelines, follow-up), and notification to parents, students, and staff members.

4. Parent-School Groups: This group will examine all options for training, workshops, and activities for students, staff, and parents (e.g. student leadership development, parent and student groups). A review of existing programs and curricula will be conducted as well as discussions of recommendations for future community initiatives and opportunities for learning and growth. This group will also contribute to the agenda for parent presentations.

- An email was sent to the SSIC to sign up for one of these small groups.
 - After these small group meetings, the larger group will meet in October to discuss the activities of the small groups and go over the progress.

2. Secondary School Buildings Study - The School Committee discussed the Secondary School Building Study. The MSBA has informed Walpole Public Schools they plan to visit Bird Middle School and Johnson Middle School on September 25. If invited into the MSBA Grant Program, the next step is securing a Feasibility Study. This study will be wide-range and inclusive with opportunities for community input.

Motion: To see if the Town will vote to appropriate, borrow or transfer from available funds, a sum of money for a feasibility study, to be expended contingent upon invitation into the Massachusetts School Building Authority grant program, and designed to address a lack of learning and collaborative areas and overcrowding at the secondary school buildings, and shall include, but not be limited to, providing options for the renovation and/or remodeling of existing buildings and/or new construction of buildings or additions, or recommending any other option found to be educationally appropriate and cost-effective at or all of Bird Middle School, 625 Washington Street and/or Johnson Middle School, 111 Robbins Road and/or Walpole High School, 275 Common Street, for which feasibility study the Town may be eligible for a MSBA grant, and that the grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town incurs in connection with the feasibility study in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Or take any action in relation thereto. (Petition of the School Committee)

Moved: Mr. Breen **Second:** Mrs. Geosits **Vote:** 6-0-0, in favor

SUPERINTENDENT'S REPORT:

Dr. Lynch announced two walk-through opportunities of the schools buildings. The dates are Thursday, September 20 at 7:00 p.m. and Friday, September 21 at 9:00 a.m. The walk-throughs will start at Old Post Road School.

Dr. Lynch gave the School Committee an update of staff changes including redirected, replaced, and transferred staff.

Dr. Lynch addressed the last two day early releases. Temperatures in the school buildings reached over 100° and the heat index was even higher. The schools were not able to cool down overnight and it was safer for students not to be in the buildings for the full days.

APPROVAL OF WARRANTS:

Motion: To approve the Payroll Warrants as stated on the list submitted by the Superintendent dated August 28, 2018.

Moved: Mrs. Syrek Second: Mrs. Geosits Vote: 6-0-0, in favor

Motion: To approve the Accounts Payable Warrants as stated on the list submitted by the Superintendent dated August 28, 2018.

Moved: Mrs. Syrek Second: Mr. Breen Vote: 6-0-0, in favor

APPROVAL OF MINUTES:

Motion: To approve the Regular School Committee Meeting Minutes for July 12, 2018.

Moved: Mr. Breen Second: Ms. Muccini Vote: 6-0-0, in favor

Motion: To approve the Regular School Committee Meeting Minutes for August 2, 2018.

Moved: Mr. Breen Second: Ms. Muccini Vote: 6-0-0, in favor

Meeting adjourned at 9:36 p.m. The next regular School Committee meeting will be Thursday, September 13, 2018.

Respectfully submitted,

Jennifer Geosits, Vice Chairman