

**Walpole Public Schools**  
**Extended Day Program Agreement**

I/We \_\_\_\_\_ custodial parent(s) guardian(s), hereby agree to enroll my son/daughter, \_\_\_\_\_ in the Walpole Public Schools Extended Day Program, subject to the terms in this Agreement. Attendance in this program will be \_\_\_\_\_ days per week. I/We agree to the monthly tuition obligation of \$ \_\_\_\_\_ (applicable discount rates have been applied). I/We acknowledge that our registration is incomplete without the non-refundable deposit, which consists of a \$35.00 registration fee per child and first month's tuition. The deposit is non-refundable without one month's notice.

You are reserving a slot for your child with your deposit. Without the month's notice your slot is closed to other students who may want the opening. Since this is a self-supporting program, we rely solely on paid tuitions for our operating expenses and will make no exceptions to the one month withdrawal notice requirement. Also, we do not offer scholarships. However, we do accept state vouchers.

I/We understand that the **tuition rate is based on a 180-day calendar year divided over 10 months**. Therefore, the monthly fee is a set fee. I/We understand that regardless of sick days, holidays, vacation or other family obligations, which would result in lack of attendance, I/we remain responsible for the above tuition obligation. Tuition is due the first of each month with a five-day grace period. Any payments received after the grace period will be subject to a **\$20.00 late fee**. Furthermore, I/We understand **add-on days and extra opening days are to be coordinated through the Site Coordinator and will be billed separately**.

**Change of Schedule** – I/We understand that **designated attendance can be changed no later than one week before the first of the month to reflect the next month's schedule. The changes will be accommodated only if space is available. If notification is not given at the appropriate time and the change reflects a decrease in attendance, you will be billed at the same rate as the previous month. You must fill out a change of schedule form with your site coordinator. Telephone requests will not be honored.** Any additional days will be considered add-on days and billed accordingly. **Add-on days require a 24-hour notice.** Extended Day is \$18.50 per day for P.M. and \$9.50 per day for A.M.

I/We agree to notify the Walpole Public Schools Extended Day Program in the event we wish to withdraw our children from the program. **Withdrawal from the program requires a one-month written notice.** Non-notification will result in the monthly financial obligation billed at the last tuition agreement rate.

**Walpole Public School Return Check Policy** – Checks returned for insufficient funds will be subject to current bank fees.

**Discounts** – Sibling and employee discounts are applied each month. Should invoices be outstanding after the grace period, the \$20.00 late fee will apply to each child. The program may terminate if non-payment exceeds 30 days of the due date.

I/We understand PM Programs close at 6:00 p.m. I/we agree to be charged for care provided after closing time at a rate of \$1.00 per minute per child, payable upon arrival directly to the care provider. Walpole Public Schools Extended Day reserves the right to refuse provider services or remove a child from the program should repeated abuse of this agreement be evident. I/We have read this agreement, understand and accept the terms and conditions described herein. I/We understand there will be no exceptions to the policies as stated in this contract.

. . . . .

Entered into this agreement on the \_\_\_\_\_ day of, 20\_\_\_\_\_

\_\_\_\_\_  
Parent's Signature